

# Santos Limousine Authorization To Charge Credit Card

Please charge transportation services to the credit card listed below:

\_\_\_ American Express \_\_\_ Visa \_\_\_ MasterCard \_\_\_ Discover \_\_\_ Diners Club

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Expiration Date:

CID Number:

4 digit number on the right above the embossed number on the front of American Express cards or 3 digit number on the back of VISA/ MC or Discover cards located on the far right hand side of the signature panel on the back of the card.

*Please print clearly:*

**NAME:** \_\_\_\_\_

*(as it appears on the Credit Card)*

**Billing Statement Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Home #:** \_\_\_\_\_ **Work#:** \_\_\_\_\_

I, \_\_\_\_\_, hereby authorize Santos Limo Service LLC., to charge \$ \_\_\_\_\_ to the credit card indicated above for the **non-refundable deposit** or **Balance Due** for transportation services reserved with, or rendered by Santos Limousine Service, Inc. In addition, as outlined in my service contract, I authorize Santos Limousine to charge the credit card indicated above for any additional Balances, Fees or Damages that I may incur during my service.

## **\*Cancellation Policy \***

**Weddings:** Cancellation of your wedding transportation must be done in writing and received in our office no later than (60) days prior to your service date.

**Proms:** Cancellation of your Prom Transportation must be done in writing and received in our office no later than (45) days prior your service date.

**All other services:** Cancellation of your service can be done by calling our Reservation Dept at 973.465.6883 at least (14) days prior to your service date.

Clients needing to cancel their service after the time(s) listed above will be responsible for and charged the balance due on their contracts. Please be aware that any deposits and additional payments made to Santos Limousine Service are Non Refundable and Non Transferable.

If for any reason the account balance is not paid, I agree that I will be liable for any and all reasonable legal fees and costs, in addition to my outstanding balance.

**A FRONT & BACK COPY of your credit card & a FRONT COPY of your Drivers License is required to be faxed with this agreement to the Attention of the Reservation Dept. Please make sure the credit card account # is legible on the copy and fax back within 24 hours to 973.465.7556 to avoid cancellation of the reservation.**

This authorization, once signed, is valid whether or not a charge slip has also been signed and is not accepted without a copy of the front and back of the credit card.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_